

CREDIT CARD PAYMENT SYSTEM

Our goal at Northwestern Obstetrics and Gynecology Consultants, LLC is to assist our patients in eliminating past due patient accounts. Therefore we have implemented a Credit Card Payment System.

Insured Patients

Your credit card information will be held securely on file until your Insurance Company has paid your claim. Once your Explanation of Benefits has been filed, any remaining balance owed by you or patient responsibility, will be charged to the credit/ debit card we have on file after the balance becomes 60 days old. A message through the patient portal will be sent to you 3-5 days before your credit/ debit card will be run. A receipt will then be mailed to you.

The advantage to you is that you will no longer need to write out checks and send payments in the mail. You will also not have to worry about any past due accounts.

This in no way will compromise your ability to dispute charges or question your insurance company's determination of payment. All credit card contracts will give card holders the right to challenge any charges against an account.

Self Pay Patients

Self pay patients (ie: patients without health insurance or who choose to not use their health insurance) are required to pay in full for services and/or labs at the time of service. When you check-in, we will collect your credit card information. As you check-out, we will provide a receipt for the charges billed to your credit card. If a payment plan has been prearranged, please notify the check-in person at the time of check-in.

Name on card _____

Patient name _____

Visa _____ MasterCard _____ American Express _____ Discover _____

Card # _____ Expiration Date _____ CVV # _____

Signature _____ Date _____